ISOPA MDI / TDI BULK DISCHARGE & STORAGE

Version July 2019



The information contained in this ISOPA MDI / TDI Bulk Discharge and Storage Assessment is believed to be accurate.

		s any liability in connection verify the accuracy of this	n with the use of this information by its me information.	mbers. It is the responsibility of the
Cus	stomer inf	formation		
Assess	ed compan	y:		
Le	evel 1	Standard / recommended ac	cording ISOPA guidelines	
Le	evel 2	Not in line with ISOPA Bulk		Assessment of storage containing ☐ MDI
Le	evel 3	Improvement highly recomm	nended	□ TDI
1	Name			
2	Street +	number		
3	Postal /	Zip code		
4	City			
5	County			
6	Country	,		
7	Contact			
8		ne number		
9	E-mail a	address		
10	Signatur	re		
Assess	or(s):			
11	Name			
12	Compa	ny		
13	Name			
14	Compa			
15	Date of	assessment: dd-mm-yyyy		
16	Signatu	ıre		

ISOPA MDI / TDI BULK DISCHARGE & STORAGE ASSESSMENT

Ge	neral Information					
Asses	sed company location is certified for:					
4-7		☐ ISO 9001				
17	Quality	☐ ISO / TS 16949	1			
	,	☐ QS-9000 / VDA 6.1				
		☐ ISO 14001				
18	Environment and/or Health &	☐ EMAS				
	Safety	☐ SCC / VCA				
		☐ OHSAS 18001				
19	Assessed company location falls within the scope of the Seveso II (96/82/EC) or III Directive (2012/18/EU) or a national equivalent legislation?	☐ Yes ☐ No ☐ Unknown				
EHS			_			
20	Visibility of EHS information	Site shows clearly visible information about EHS subjects	☐ Some i	informatior	n visible at offices	No information visible
Safety	Data Sheet					
21	Availability of latest version of SDS from supplying company	Yes			□ No	
Comm	ents:					

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General Information

Location

22	Access road to customer location	Straight / two lanes	0	Narrow / two lanes without additional procedure	0	Makes sharp bend and is narrow without additional procedure
23	Customer location	Location is signposted and easy to find	O	Location difficult to find		
24	Location of storage and production facility	Industrial area	_	Populated area with logistics and society procedures in place	0	Populated area without logistics and society procedures in place

Housekeeping

	no accitosping				
25	Signs of previous spillage at discharge location	No signs	Some	e sign of spillage visible	Several spillages visible
26	Signs of previous spillage at storage location	No signs	Some	e sign of spillage visible	Several spillages visible
27	Housekeeping at entry of site	Clean and tidy	O Untidy	у	Dirty
28	Housekeeping discharge area	Clean and tidy	O Untidy	у	Dirty
29	Housekeeping storage location	Clean and tidy	Untidy	у	Dirty

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Protection and Hygiene

Personal Protective Equipment

30	Goggles (MDI only)	О	Used	О	Available	O	Not Available or safety glasses
31	Safety helmet	О	Used	О	Available	O	Not Available
32	Chemical suit (TDI) - Overall (MDI)	О	Used	О	Available	0	Not Available
33	Suitable impervious gloves		Used	О	Available	O	Not Available
34	safety harness if no gantry available and anchor point	O	Used			0	Not available
35	Safety shoes / boots	О	Used	О	Available	0	Not Available
36	Respiratory equipment/ face mask with appropriate filter for routine use (TDI only)	О	Used in critical phases during unloading	О	Available close to discharge point	0	Not available
37	Escape Filter (for MDI)	О	Directly available	0	Available close to discharge point	0	Not available
38	Additional respiratory equipment/ Self contained breathing apparatus for emergency	О	Available and close to discharge point / storage tank	O	Available within 15 min.	0	Not available
39	System in place to manage filter lifetime	О	Yes			O	No

Protection and Hygiene

Personal hygiene

Segregation of areas

40	Cloth changing / washing area	0	Segregated	0	Not segregated
41	Eating / drinking area	0	Segregated	0	Not segregated
42	Smoking area	О	Segregated	0	Not segregated

Industrial hygiene

	, , , , , , , , , , , , , , , , , , , ,				
43	Periodic monitoring of vapours for storage	Frequent monitoring	О	Incidental or no monitoring	
	facilities indoor				

Reception and Documentation

Reception

Reception			
Location of reception	At the gate	At the discharge location	
Information about local procedures and instructions	Clearly indicated and / or explained	O Instructions given but not clear	No information given
Checking documents	Delivery documents are checked at the gate and at discharge location	Delivery documents are checked at discharge location	No checks on documents are made
Identity check of driver	Always checked	Checked on ad-hoc basis	Not checked
ISOPA driver certificates	ISOPA driver certificates are checked	ISOPA driver certificates are checked on ad-hoc basis	ISOPA driver certificates are not checked
Free space in storage tank			
Check delivery volume against free	Checks are always done		No checks are done
storage space			
Cross contamination			
Product identity check	Checks are done on paper versus equipment	Checks are only done on paper	No checks are done
Site traffic			
Routing on site	Routing instructions given	Limited routing signs available	No routing instructions given
Sampling			
Sample taking	Samples are not taken	Samples are taken from dedicated sampling point of the customer by the operator	Samples are taken from road tanker, hose or samples taken by the driver
	Location of reception Information about local procedures and instructions Checking documents Identity check of driver ISOPA driver certificates Free space in storage tank Check delivery volume against free storage space Cross contamination Product identity check Site traffic Routing on site Sampling	Location of reception Information about local procedures and instructions Checking documents Identity check of driver ISOPA driver certificates Free space in storage tank Check delivery volume against free storage space Cross contamination Product identity check Site traffic Routing on site At the gate Clearly indicated and / or explained and instructions are checked at the gate and at discharge location Always checked ISOPA driver certificates are checked Checks are always done Checks are done on paper versus equipment Routing on site Routing instructions given	Location of reception Information about local procedures and instructions Checking documents Checking documents Checking documents Identity check of driver ISOPA driver certificates ISOPA driver certificates Check delivery volume against free storage space Cross contamination Product identity check Routing on site Checking documents Alt the gate Clearly indicated and / or explained Checked at the gate Checked at the gate Checked on ad-hoc basis ISOPA driver certificates are checked at discharge location Checked on ad-hoc basis ISOPA driver certificates are checked at the gate Checked on ad-hoc basis Checked

Incident Management Product knowledge Covering and educating on product 53 Regular training of staff, particularly in case of Occasional training No specific training new employment or new products specific risks and potential hazards **Emergency instructions** Emergency scenario developed and Yes but needs further clarification (PPE, waste disposal ..) present (including PPE, waste disposal Instruction for spillage Some info is available No instructions available Clear instructions in the case of spillage 55 available Some info is available 56 Instructions for fire and other Clear instructions available No instructions available emergencies Driver not involved in cleaning or Procedure in place Driver to participate 57 emergency situations **Emergency stop** Emergency stop for discharge Emergency stop for discharge is automatic Emergency stop via closing valve / No emergency stops available incl. valve / pushing button pushing button Easy, unrestricted 59 Access to emergency stop Difficult Emergency stop not accessible From 5 - 15 m Less than 5 or more than 15 m 60 Distance to emergency stop from vehicle **Emergency exits** 61 Emergency exits available 2 or more emergency exits exist in all areas Only one emergency exit exists No emergency exit available Emergency exits clearly marked Yes and well lit **Emergency alarms** Present and periodically tested Not present Fire alarm

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Incident management

Emergency tools

64	Fire extinguishers	At least two fire extinguishers are present	Only one fire extinguisher present	No fire extinguishers present
65	Spillage absorbant	More than 200 litres of suitable absorbent present	Less than 200 litres of suitable absorbent present	No suitable absorbent available
66	Spillage decontaminant	More than 200 litres of suitable decontaminant present	Less than 200 litres of suitable decontaminant present	No suitable decontaminant present
67	Wind vane	well visible at unloading location	not in place	

Emergency organisation

	Emorgonoy organication			
68	Emergency response organisation	Organisation present ER exercises at least once a year for isocyanates	Organisation present ER exercise once a year	Organisation not present or No evidence of ER exercise
69	Reporting of incidents	Reporting of incidents done on a formal basis	No regular reporting done	No reporting done
70	Professional medical service available	Yes, on site - response time < 10 minutes and well informed about MDI/TDI	Local, response time > 10 minutes	

Comments:

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Incident management

Emergency showers / eye wash facility

71	Emergency shower available	Yes		No
72	Eye wash facility available	Yes		No
73	Distance safety shower(s) / Eye wash facility from point of discharge	Less than 10 m , easy access	Between 10 and 20 m	More than 20 m and / or only accessible via several obstacles
74	Frost / Temperature protection	Safety shower is frost protected Temperature of water does not give a risk to health		No frost nor too high water tempertaure protection
75	Maintenance of safety shower / Eye wash facility	Signs of regular maintenance are visible		No sign of any maintenance
76	Safety shower and eye wash facility tested for 'Legionella'	Yes	No	

Discharge area

General

	General					
77	Discharge area under cover	O	Roof is present Discharge area is well protected		Some protection is present	No cover or protection/ Height to less
78	Quality of surface discharge area	O	Liquid tight , test on a regular basis	O	Slightly permeable	Permeable
	Rain water drainage					
79	Rain water drainage	O	Closed sewer	O	Open sewer	No drainage
	Collection of spilled product					
80	Draining direction of spillage	O	Away from vehicle	O	Partially away from vehicle	Around vehicle
81	Containment of spillage	O	Containment not connected with sewer system	O	Containment with closed valve / drain to sewer system	No containment
82	Containment of spillage	O	Containment sufficient for one full tank sewer system			containment less than one full truck
	Vehicle					
83	Position of bulk vehicle	O	Horizontal	O	inclination	
84	Vehicle movement protection	O	Wheel chocks (2) used			No wheel chocks used
85	Prevent driving off with connected hoses		securing keys / using a barrier / stop sign	0	nothing in place	
86	Vehicle access / exit	O	No restrictions	0	Access road has width of at least one vehicle	No access road

Reversing necessary

Discharge area

Instructions / management

87	Availability discharge instructions	О	Available , displayed and trained			C	Not available or not displayed
88	Unloading operation is done according	О	Yes, always used	О	Available but not regularly used	C	No checklist available
	to a written check list						
89	Type of discharge instructions		Using pictures/ icons/ supported by text in various languages and be displayed at discharge location	0	using text in several languages and be displayed at discharge location	O	only local language and not displayed at discharge location
90	Traffic management plan	О	Management plan in place			C	No management plan

Discharge installation

General

91	Separated unloading for diisocyanates	Yes	O No	
	and other chemicals			
92	Customer is prepared for top	Yes		No
	discharging			

Labeling

93	Discharge connections	All connections are clearly labelled	Some labelling is present but not	No labelling is present
		and visible	very clear	

Connectors

94	Coupling	O	DN50 flange	0	Other DN and customer has adaptors to DN50	0	Other DN and customer has no adaptors
95	Connection piece(s)	O	No connection pieces are used	O	One or more connection piece is used		
96	Risk of mixing with other product(s)	O	No			0	Yes

Discharge installation

Discharge method

97	Type of discharge	O	Pump	O	Nitrogen or dry air	C	Compressed air from truck
98	Pump type	О	sealless type	O	Mechanical seal pump		
99	Vapour return line if pump discharge	O	Is present, of good quality and is routinely used	0	Is present but size and/or quality is suspect	C	No vapour return line present
100	Vapour flow rate monitoring if vapour return line present	0	Is present and stops discharging in case of no indication of flow	0	Is present or manually monitored	C	No vapour flow rate monitoring present and no other control to adequacy of vapour return line
101	Pressure discharge	О	Protection for overpressure P max =			C	No overpressure protection
102	Discharge by pressure	O	Pressure in the container released to 0.1 Bar max via the storage tank			C	No pressure release or by venting the container to the atmosphere

Discharge platform (fix or mobile)

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103	Construction	Discharge platform with stairs and fall protection or 360 ° cage	Discharge platform without fall protection or if no platform safety harness and anchor point available	No platform available/ doubts about fall protection
104	Access to top of bulk equipment	Safe access without restrictions	Narrow access	Acces via bulk equipment without fall protection

Discharge device

105	Way of discharge	Unloading arm	O Flexible hose	
106	Hose lifting (if hose)	Lifting device which can be operated by one person	Lifting device to be operated by two persons	No lifting device present
107	Hose length	Hose length is functional for discharge application	Slightly short / long hose resulting in unnecessary bending or manoeuvring with vehicle	Hose length above 10 m or too short to allow safe connection

Discharge installation

Discharge device

	District ge device			
108	Loading arm or hose size	2 inch	Not 2 inch	
109	Hose ownership (if hose)	Customer owned		Haulier owned
110	Hose usage	Dedicated to product		Non-dedicated to product
111	Hose quality (inside & outside)	Good, both inside and outside/ hose material fits to product	Some signs of inside fouling, doubts about hose material	Fouled and / or damaged / unsuitable hose material
112	Hose capping	Hose capped with blind flange on both sides or fixed connected with blind flange on the unmounted side	Hose capping insufficiently	Hose not capped
113	Hose storage	Hose stored inside under dry conditions	O Hose stored under cover	Hose stored in open air
114	Hose inspection (visual)	Hose shows signs of regular inspection (tagging)	Hoses are inspected but evidence is not directly visible	No hose inspection takes place
115	Pressure testing of hose connections to the truck/container prior to discharge	Done according to procedure and testing using leak detection tool (e.g. Leak spray, pressure gauche)	O	No pressure testing

Vapour return hose (for pump discharge only)

116	Hose size	2 inch (DN50)	Between 1 and 2 inch (DN25 and 50)	Lower or equal than 1 inch (DN25)
	Lighting			
117	Lighting at discharge location	Good		Insufficient

Cooperation driver/operator

	ocoperation anverroperator			
118	Connections / disconnections	O Done by the driver	The driver supports the operator but not active	Done by operator
			involved	
119	Presence during discharge	Driver has role in connecting /disconnecting hoses	Present but has no active role	Driver not

Storage tank Size Storage tank size More than one truck load Less than one truck load Containment Bund is present and capable to store largest Bunding Bund is present but doubts about bund No bunding present tank volume. content. Bund has no cracks. Bund has cracks. Diisocyanates and other chemicals in separate Diisocyanates and other chemicals tanks in Draining of bunded area Draining of bund via installed pump Draining via (normally closed) valve No containment **Equipment** 123 Quality of tank New or well maintained Some signs of lack of maintenance Poor quality with lack of maintenance of older equipment Quality of lines Some signs of lack of maintenance 124 New or well maintained Poor quality with lack of maintenance of older equipment Some signs of lack of maintenance 125 Quality of instrumentation New or well maintained Poor quality with lack of maintenance of older equipment **Temperature** 126 Measurement Temperature measurement inside tank External measurement No measurement Clear readability 127 Temperature measurement inside tank Temperature control Manual control of temperature No temperature control with automatic control or tank in heated storage room 128 Heat transfer medium Suitable electrical tracing or oil heating water with safety heat exchanger water with standard heat exchanger

Circulation / mixing Circulation Circulation by agitator No mixing possible Circulation by pump **Pressure** 130 Measurement Pressure indication Pressure indication No pressure indication available Visible from discharge location Only visible after climbing to top of storage tank Over and under pressure control 131 Control No control 132 Safety equipment for under and overpressure No protection installed Protection is installed and well maintained 133 Alarm Present Not present Vapour quality Inlet gas quality Nitrogen / dry air with demonstrated quality Doubt about quality of inlet gas Inlet of ambient air **Building** 135 Ventilation of storage building Good ventilation of building No ventilation present Some ventilation exists but effect doubted 136 Lighting Good Insufficient **Piping** Labeling All pipes properly labeled with product name 137 No labeling and flow direction In good condition 138 Condition In bad condition In good condition 139 Insulation not present Insulation

Comments:

Storage tank

Present

Storage tank **Pump** sealless type - well maintained Some sign of lack of maintenance Pump type **Filtration** 141 Filter Sufficient size filter present and Bag filter for polymeric isocyanates or filter No filter present types which not consider viscosity and product of good quality characteristics Yes O No 142 Filter(s) cleaned / changed frequently Level 143 Reliable level indication No level indication Indication Side glass level indication Unprotected side glass present Not present Protected side glass present 144 High level protection High level alarm via level instrument High level alarm via level instrument No high level alarm 145 and independent level switch High level alarm function High level stops the discharge Acoustical or optical alarm but no automatic No function 146 147 Visibility of level indication Visible from discharge location Level indication only visible close Level indication only visible after Visible from control room to storage tank climbing on storage tank Venting of storage Storage vents to safe location Storage vents inside storage building or 148 Direction Storage vents to area where outside storage area occasionally personnel is present to location where personnel is working Avoidance of cross contamination Venting via separate lines Venting line in combination with 149 No connection with other storage tanks venting of other storages

Not present

Comments:

Vapour treatment

150

Risk Management & Management of Change

Risk analysis

	rtioit analyoio				
151	Risk analysis of installation	Yes, specify method used	O	Internal procedure	No special risk analysis
152	Done by	Expert team or specialist staff	O	Staff	
153	Documented	Yes	O	No	
154	Last update dd/mm/yyyy				•
	Management of Change				
155	Risk analysis prior to changes	Yes, specify method used	0	Internal procedure	No
156	Written procedures for changes	Yes			No
157	Responsibility for written procedures & changes	Expert team	0	Specialist staff / Other	
	Repair & maintenance				
158	Regular check of safety equipment	Yes, implementation of regular checks, according results of risk analysis	0	Occasional checks	No checks
159	Qualified maintenance providers	Use of professional, qualified providers or specialist staff with product-knowledge and experience	0	Staff or provider without special experience	
160	Permit procedures for hazardous work used	Always	0	Rarely	Permit procedures not used